



"The City With a Heart"

Jim Ruane, Mayor
Rico E. Medina, Vice Mayor
Ken Ibarra, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

MINUTES

SAN BRUNO CITY COUNCIL

March 11, 2014

7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on March 11, 2014 at the San Bruno Senior Center, at 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:10 p.m. Mayor Ruane thanked the Garden Club for the beautiful flower arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Presiding was Mayor Ruane, Mayor Medina, Councilmembers O'Connell and Salazar. Councilmember Ibarra was excused with notice. **Scott Hart, PG&E** led the Pledge of Allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS: None.

4. PRESENTATIONS:

Mayor Ruane presented a Proclamation to the Bay Area Chapter Volunteers of the American Red Cross Recognizing American Red Cross Month 2013 to Amy Lang, Chair, American Red Cross Bay Area Chapter who shared local incidents, upcoming events and thanked the City for all they do.

5. REVIEW OF AGENDA: **Mayor Ruane** moved 10.f. to follow 10.a.

6. APPROVAL OF MINUTES: Regular Council Meeting of January 28, 2014, Special Council Meeting of February 25, 2014 and Regular Council Meeting of February 25, 2014, approved as submitted.

7. CONSENT CALENDAR:

- a. **Approve:** Accounts Payable of February 24 and March 3, 2014.
- b. **Approve:** Payroll of February 23, 2014.
- c. **Approve:** Resolutions Approving Agreements Between the City of San Bruno and the Miscellaneous Bargaining Unit, the Mid Management Bargaining Unit, and the San Bruno Management Employee Association (SBMEA), and Authorizing Their Execution by the City Manager.

M/S Medina/O'Connell to approve the Consent Calendar and passed with all ayes. **Councilmember Ibarra** excused with notice.

8. PUBLIC HEARINGS: None.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Robert Riechel, 7th Ave. said there will be two events in March for Relay for Life (American Cancer Society.) March 22 there will be an event similar to “Batkid.” Also on March 26 Red Robin in Town Square, San Bruno will make a 15% donation back to Relay for Life for those people dining there. More information can be found on www.RelayForLife.org/SanBrunoCA.

10. CONDUCT OF BUSINESS:

f. Adopt Resolution Amending the FY 2013-14 Operating Budget to Add an Administrative Fire Battalion Chief Position in the Fire Department. (Moved in front of 10.a.)

Fire Chief Ladas gave an overview of the staff report and asked for questions.

Councilmember Salazar asked where we were with overall merging of the department and could this position be avoided had the merger gone faster. **Ladas** said they were hoping to have a shared station back in November of 2013 which pushed things back. The events that took place in 2010 took on an unexpected draw. He also said there will be a number of upcoming retirements causing a large turnover and they are looking at succession planning.

Councilmember Salazar questioned how the position would be staffed if someone was promoted into the position and at the end of the two years would that individual be demoted back to their previous position or moved into a comparable position. **Ladas** said they have the options to do both. He said since there is so much turnover taking place, more than likely this person will either promote up into another position, a chief officer position or they will be put back as a captain.

Councilmember Salazar asked if the loss of overtime factor has been considered. **Ladas** said it has been done a few times and usually there is an adjustment of approximately 5 to 10%.

Vice Mayor Medina said on the subcommittee successive planning was a concern. He said preparedness was also a consideration.

Councilmember Salazar asked if there were comparable positions in the other agencies. **Ladas** said there are other chief officer positions but there is not a similar position doing emergency preparedness solely. **City Manager Jackson** said there is no other BC individual, there are other positions that fill varieties of the functions and duties contemplated for this position. Generally, that bundle of services are covered with different positions.

Councilmember Salazar said it sounds like this could be done in a less expensive way. **City Manager Jackson** said this is the most cost effective solution to the multiple staffing issues that the City is attempting to address. **Ladas** concurred. **City Manager Jackson** pointed out the dollar figure is the total cost of the position, not just the salary.

Councilmember O’Connell introduced the resolution for adoption and passed with four votes. Councilmember Ibarra was excused with notice.

Mayor Ruane said he wanted this to come back to Council in six months to let us know how it is going. He also said the staff report referenced every City Department would be dealt with and he wanted to be sure the City Council was included.

a. Adopt Resolution Approving Property Owner Notice and Public Hearing Process for 2014-15 Garbage Rate Increase Proposed by Recology San Bruno.

Interim Finance Director O’Leary gave an overview of the rate increase being proposed for July 1 with the notices being mailed on March 21 and asked for questions.

Kirsten Pinochi, General Manager, Recology said things are going very well with the organics program and they are doing a lot of outreach to increase their diversion rate.

Councilmember O'Connell made suggestions that the mailer which goes to the public refer the public back to our City's website. She suggested the public be told why we need to divert our garbage. She suggested the organic success be put in the flier.

Vice Mayor Medina asked what is the difference that has been made. He said he would like to see that shown even if it is on our website or Recology's website for all the residents to see what they are paying for and what is being achieved.

Interim Finance Director O'Leary pointed out the mailer belongs to the City and the changes suggested by Councilmember O'Connell have been duly noted and will be made.

Councilmember Salazar introduced the resolution for adoption with amendments and passed with four votes. Councilmember Ibarra excused with notice.

b. Adopt Resolution Authorizing the City Manager to Execute a Contract with Maintenance Design Group, Inc. for the Development of a Corporation Yard Master Plan in an Amount Not-to-Exceed \$55,650.

Engineer Kim gave an overview of the staff report and asked for questions.

Councilmember O'Connell asked if consideration was given to two story or even higher buildings. **Kim** said that was part of the initial discussion.

Councilmember Salazar said the scope of the study would be the renovation of the existing area, not the possibility of a different or a new layout. **Kim** said including the possibility of phasing the implementation of a new site layout, if feasible.

Councilmember Salazar said the department is undertaking a huge number of infrastructure projects and he wondered if this study may miss some of those changes in the way the department operates. **Kim** said part of the process of this master planning will be to look at current operations as well as future operations required of these facilities.

Vice Mayor Medina asked staff be given the opportunity to have input.

Councilmember O'Connell introduced the resolution for adoption and passed with four ayes. Councilmember Ibarra excused with notice.

Mayor Ruane asked that Council be given a tour of the Corporation Yard.

c. Adopt Resolution Authorizing the City Manager to: 1) Execute a Memorandum of Agreement with the San Francisco Public Utilities Commission to Develop an Alternatives Analysis of Supplemental Water Capacity to Provide for the Regional Groundwater Storage and Recovery Project and 2) Execute a Contract with West Yost Associates to Develop an Alternatives Analysis of Supplemental Water Capacity to Provide for the Regional Groundwater Storage and Recovery Project in an Amount not to Exceed \$60,900.

Engineer Kim gave an overview of the staff report and asked for questions.

Councilmember O'Connell introduced the resolution for adoption and passed with four votes. Councilmember Ibarra excused with notice.

d. Provide Direction to Staff Regarding Alternative Ordinances to Regulate the Inspection, Repair and Replacement of Private Sewer Laterals at the Time of Sale of Residential Property.

Public Services Director Fabry gave an overview of the staff report and asked for questions.

City Attorney Zafferano gave a further overview of the staff report and highlighted suggestions made by SAMCAR and opened the floor to questions.

Council had an extensive discussion on the replacement of private sewer laterals.

Bob Marshall, Marshall Realty and **Paul Stewart, SAMCAR** expressed their opinions on the results of this ordinance's effect on the point of sale.

Council discussed further and unanimously concluded that Item #3 in the staff report would be the best fit. This item will come back to Council at the next meeting in the form of an ordinance. Councilmember Ibarra was absent with notice.

Zafferano said they will come back to the Council with home insurance information.

Councilmember Salazar suggested this be revisited in a year to find out the pros and cons.

e. Adopt Resolution Authorizing the City Manager to Execute a Contract for the South Westside Basin Shallow Groundwater Study Project with RMC Water and Environment in an Amount Not to Exceed \$219,694 and Amending the 2013-14 Capital Improvement Program Budget to include the South Westside Basin Shallow Groundwater Project in the Amount of \$239,694.

Associate Engineer Anderson gave an overview of the staff report and asked for questions.

Councilmember O'Connell introduced the resolution for adoption and passed with four ayes. Councilmember Ibarra excused with notice.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES: None.

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember O'Connell said to mark your calendars for Operation Clean Sweep which will take place on Saturday, May 3.

Councilmember O'Connell said this year there will be a Centennial Tree Project. Anyone wishing to plant a tree in the front of their house can either contact her, ioconnell@ci.sanbruno.ca.us or phone 650-589-9985; or go to the City Clerk's office for an application.

13. CLOSED SESSION:

Mayor Ruane said they would be going into closed session with no reportable action. Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6; Agency Designated Representatives: City Manager, Human Resources Director, and City Labor Negotiator, Geoff Rothman, Employee Organizations: Police, Public Safety Mid Management and Fire Bargaining Units. The closed session ended at 10:30 p.m.

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 9:30 p.m. The next regular City Council Meeting will be held on March 25, 2014 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
March 25, 2014

Carol Bonner, City Clerk

Jim Ruane, Mayor